

**PAYROLL CERTIFICATION (STATEMENT OF COMPLIANCE) Form (GSLC #61)**

**(CLC 1776.(a) (1) & (2) or CCR §16401)**

Each payroll shall have an attached certification. **The certification must contain specific language as established by the Director of Industrial Relations**, The certification shall have an affirmation of a person with the authority to affirm the certification, under the penalty of perjury that the records are originals or are full, true and correct copies of the original. GSLC form #61 is the only payroll certification that will be accepted under the Golden State Labor Compliance program, as adopted by the Awarding Body.

**CERTIFYING PERSON:** A person with the authority to affirm under penalty of perjury that the records provided, depict truly, fully and correctly the type of work performed, the hours worked, days worked and amounts paid.  
CALIFORNIA CODE OF REGULATIONS, TITLE 8, GROUP 3, ARTICLE 1, 16000 DEFINITIONS.

**PAYROLL PERIOD:** The Payroll period may start and end on any day of the week. Insert the beginning and ending dates of the payroll period. Each payroll report shall not include more that seven consecutive days.

**NUMBER OF PAGES:** Insert the number of pages submitted.

**OTHER DEDUCTIONS:** These may include, but are not limited to, court ordered payment and wage garnishments

**OPTIONAL BENEFIT PLANS:** Deductions for company sponsored programs such as 401k, medical or any other qualifying program which has been acknowledged, in writing, by the employee shall be listed and fully described on the Payroll Certification or an attachment sheet. Provide documentation of the employees' authorization for deductions and/or any court ordered payments or wage garnishments.

**METHOD OF DISTRIBUTING FRINGE BENEFITS:** Check the appropriate box which indicates how the fringe benefits have been disbursed, to Plans or in Cash to the employee and list below any exceptions that are applicable.

**NOTE:** Training Fund Contributions must be paid to an approved Joint Apprenticeship Training Committee or the California Apprenticeship Committee. The only instance where the employee may receive the money as a direct payment is if the Trade or Craft has been determined to be a non-apprenticable trade.

**Sign and Date the certification include the Project name and your payroll #.**

**This certification must be received by Golden State LC as a wet signature, original document.**