

## REQUEST FOR DISPATCH OF AN APPRENTICE

**Do not send this form to DAS**

You may use this form to request dispatch of an apprentice from the Apprenticeship Committee in the craft or trade in the area of the public work. **Go to:** <http://www.dir.ca.gov/das/PublicWorksForms.htm> for information about programs in your area and trade. You may also consult your local Division of Apprenticeship Standards (DAS) office whose telephone number may be found in your local directory under California, State of, Industrial Relations, Division of Apprenticeship Standards.

Date: 00/00/0000

To Applicable Apprenticeship Committee: ABC APPRENTICES

Address: 123 HELPING HAND AVE., NOWHERE, CA 99999

Telephone: 555-444-3333

Fax: 444-333-2222

Contractor Requesting Dispatch: ATLAS CONSTRUCTION COMPANY

Address: 12345 MAIN STREET, ANYWHERE, CA 99999

Telephone: 555-555-5555

Fax: 555-555-0000

Person making request: JOHN ATLAS

Number of Apprentice(s) Needed: 2 Craft or Trade: RECOGNIZED BY DIR

Date Apprentice(s) to Report: 00/00/0000 (48 hours notice required)

Name of Person to Report to: JOHN ATLAS

Address to Report to: 12345 MAIN STREET, ANYWHERE, 99999

Time to Report: ON TIME

You may use this form, or make a verbal or written request, to ask for the dispatch of an apprentice. Please take note of California Code of Regulations, *Title 8, § 230.1 (a)* which says in part: *if in response to a written request an Apprenticeship Committee does not dispatch any apprentice to a contractor who has agreed to employ and train apprentices in accordance with either the Apprenticeship Committee's Standards or these regulations within 72 hours of such request (excluding Saturdays, Sundays and holidays) the contractor shall not be considered in violation of this section as a result of failure to employ apprentices ...*